

**Glades County**

**Board of County Commissioners**

AN EQUAL OPPORTUNITY EMPLOYER

**January 27, 2016**

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**BUILDING OFFICIAL**

**SALARY RANGE:** \$22.44 – \$30.92

**EXCELLENT BENEFITS, HEALTH CARE AND STATE RETIREMENT**

**PRINCIPAL DUTIES:** Performs all activities relating to building and site plan review, building and site inspections, and enforcement of building codes. Provides technical assistance to property owners and contractors by interpreting and explaining the building codes. Works under the general supervision of the Community Development Director.

**MINIMUM QUALIFICATIONS:** Must be licensed by the State of Florida as a Building Code Administrator. Preference given to those who also hold a Standard Inspector and Standard Plans Examiner license. Applicant must possess a valid Driver's license issued by the State of Florida.

**KNOWLEDGE, SKILLS, AND ABILITIES:** Thorough and considerable knowledge of structural, mechanical, electrical and plumbing engineering practices as applied to the construction and inspection of 1 & 2 family dwellings, commercial and industrial buildings. Ability to establish effective working relationships with contractors, developers, architects, engineers, owners and the general public. Ability to read and understand complicated plans and blueprints. Thorough knowledge of Floodplain Management issues.

**ESSENTIAL PHYSICAL SKILLS:** Good hearing (with or without hearing aid); Good vision (with or without correction); Acceptable clarity of speech (with or without reasonable accommodation); Ability to communicate both orally and in writing; Ability to sit at a desk and view a computer screen or construction plans for extended periods of time; Heavy (45 pounds and over) lifting and carrying; Ability to climb and descend construction scaffolding and extension ladders.

**ENVIRONMENTAL CONDITIONS:** Work inside in an office environment with quiet noise level; Work outside in various weather conditions with moderate to loud noise level; required to work occasionally at a construction area or assess building safety requirements.

**JOB LOCATION:** Office location is the Glades County Community Development Department located in the City of Moore Haven. The position requires travel throughout the County.

**WORK SCHEDULE:** 8:00 a.m. to 5:00 p.m. – 5 days per week. Flexible hours can be negotiated. Must be available to work during any declared emergency situations.

**CLOSING DATE:** Open until filled.

**REQUIRED DOCUMENTATION:** Glades County Application, copy of valid Florida Driver License, copy of professional State licenses

**SUBMIT APPLICATION TO:** Gabrielle Ibietatorremendia  
HR Director  
Post Office Box 1527  
198 6<sup>th</sup> Street  
Moore Haven, FL 33471  
(863) 946-6009

Glades County is a drug-free workplace  
*Veteran's Preference will be given in accordance with Florida Statutes 295.07*